



SHEFFIELD CITY COUNCIL Committee Report

4

Report of: Chief Licensing Officer, Head of Licensing

Date: 10th May, 2012

Subject: Street Trading - City Centre

Author of Report: Kathy Stockdale – 203 7752

Summary: To consider an application for a street trading consent to trade in Orchard Square - city centre

Recommendations: That Members consider the application submitted alongside the Council's "City Centre Street Trading - Small Trading Stalls" qualitative criteria and any comments from the relevant authorities.

That Members consider all the information provided by the applicant both in their written application and in person at the hearing.

Background Papers: Attached documents

Category of Report: OPEN

**REPORT OF CHIEF LICENSING OFFICER, HEAD OF LICENSING,
TO THE LICENSING COMMITTEE**

Ref: 36/12

LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982

Street Trading – Orchard Square, City Centre

1.0 PURPOSE OF REPORT

1.1 To consider an application for a street trading consent to trade in the city centre.

2.0 INTRODUCTION

- 2.1 The Council have power under the provision of the 1982 Act to regulate street trading in the city.
- 2.2 A Street Trading Consent is required to trade on any street (which includes roads, footways, forecourts, or other areas to which the public have access) within the Sheffield City Boundary.
- 2.3 The Licensing Committee at it's meeting of 29th January 2002 passed the following resolution:
1. That under the provisions of schedule 4 of the Local Government (Miscellaneous Provisions) Act 1982:
 - (a) all streets (which includes roads, footways, forecourts or other areas to which the public have access) within the Sheffield City boundary, shall be designated consent streets and;
 - (b) such street trading designation shall take effect as from the 1st April 2002; and
 - (c) all previous designations in relation to street trading will be rescinded as a result of the designation set out above.
 2. The effect of this resolution is that from 1st April 2002, it will be an offence to engage in street trading in any street or any other place identified in the above resolution without being authorised to do so by consent from the City Council.
- 2.4 A Local Authority may attach conditions to a Street Trading Consent. The conditions may include conditions to prevent obstruction of the street and danger to persons using the street or nuisance or annoyance.
- 2.5 A Street Trading Consent may only be granted for a maximum period of twelve months.
- 2.6 There is no appeal procedure against the refusal or revocation of a consent. An applicant may, however apply for judicial review of the Council's decision.

3.0 BACKGROUND

- 3.1 Working in partnership with the City Centre Management Team and Planning, Licensing presented a report to Committee in August 2011 to encourage more local businesses to trade in the city centre whilst also controlling the type and thereby controlling the quality that is on offer.
- 3.2 A City Centre Qualitative Criteria for Small Trading Stalls was approved (attached at Appendix 'A') to encourage small businesses to trade in more traditional goods that would give a more continental style of trading in certain areas of the city centre.

4.0 THE APPLICATION

- 4.1 The applicant is Mrs Rosita Hunt.
- 4.2 The application and supporting paperwork, which was received on 28th March 2012, is attached to this report labelled Appendix 'B'
- 4.3 A letter was sent to Mrs Hunt dated 25th October, 2011, informing her of the changes (attached at Appendix 'C').
- 4.4 There have been no objections made to the application. A copy of the Authorities comments are attached at Appendix 'D'.
- 4.5 Mrs Hunt has been invited to attend this meeting today. (A copy of the letter is attached at Appendix 'E')

5.0 REASONS FOR REFERRAL

- 5.1 Although Mrs Hunt has had a seasonal consent for this site in the past, the Council has since produced a qualitative criteria for small pitches in the city centre and Mrs Hunt's ice cream van does not fit the criteria.
- 5.5 The application has been copied to the relevant authorities and to Lucy Bond, City Centre & East Team Manager, Development Services and Richard Eyre, City Centre Manager for comments.
- 5.6 There are no objections to the application as the site is in Orchard Square which is privately owned.

6.0 FINANCIAL IMPLICATIONS

- 6.1 There are no financial implications arising from this report as the Licensing Authority will recover its reasonable costs of administering and enforcing the street trading consent system through consent fees.
- 6.2 Members should note that if any application is referred to the High Court significant legal costs are likely to be incurred. There is no hold over budget within Licensing to cover such costs.

7.0 RECOMMENDATIONS

- 7.1 That Members consider the application submitted alongside the Council's "City Centre Street Trading - Small Trading Stalls" qualitative criteria.
- 7.2 That Members consider all the information provided by the applicant both in their written application and in person at the hearing.

8.0 OPTIONS OPEN TO THE COMMITTEE

- 8.1 To grant the consent in the terms requested.
- 8.2 To defer the matter for further consideration.
- 8.3 To refuse the street trading application.

Steve Lonnia
Chief Licensing Officer
Head of Licensing
Business Strategy and Regulation
Place Portfolio
Staniforth Road
Sheffield S9 3HD

30th April, 2012

④

APPENDIX 'A'

Sheffield City Council

CITY CENTRE STREET TRADING - Small Trading Stalls

BACKGROUND

Street activities are an essential ingredient of a vibrant and lively city, and in Sheffield there is a strong demand for legitimate small scale trading pitches. They also offer an opportunity for small businesses to get started with relatively modest outlay.

The widening of footways offers the opportunity to designate more pitches in locations that will add to the attractiveness of the City Centre. In Orchard Square and Meadowhall 'Barrow' style stalls are used extensively, enhancing the colour and vitality of those places.

This scheme is part of the City Council's campaign to make Sheffield City Centre a more attractive and vibrant place. Set out below is the qualitative criteria which forms the basis on which to test applications for the grant of designated small trading stall Street Trading Consent sites within the City Centre.

QUALITATIVE CRITERIA – SMALL TRADING STALLS

GENERAL DESIGN

- There will be no motorised vehicles or stalls etc. permitted as part of this scheme.
- All barrows/handcarts must be capable of being moved on and off site by hand and any vehicles used to bring the barrows/handcarts to the site must be parked, loaded and unloaded off site.
- Good display is an important part of the selling process and top quality presentation encourages purchase and benefits the retailer reputation.
- It is in the best interest of traders to produce a high quality design in their barrows/handcarts. The function of the stall is to identify the trader and add vitality and colour to the immediate area, and reflect the quality, cleanliness and order in their operation. The barrow/stall contributes to the appearance of the street for good or bad, so design matters to everyone who uses the street, as well as the operator.
- Sign writing and scrollwork must be finished to a standard acceptable to the City Council.
- The unit must be visually acceptable to the City Council (this will include the Head of Licensing, City Centre Manager and Planning) and be in keeping with the street/area that it is to be located.
- Advertisements on stalls will not be permitted except by permission of the Council in writing and subject to further conditions. The Council shall be the sole judge of what is an acceptable advertisement.
- The Council will reserve the right to not renew any consent where it considers the product(s) offered by the operator are not in keeping with the requirements of the site and the promotion of the City Centre.
- Non functional elements attached to barrows / handcarts, are not acceptable.

- The general design of the barrow/handcart must meet the requirements of the Council for that location.
- Flame retardant 'skirts' are to be used if necessary, so as to obscure the frame, gas bottle etc. They should be designed to 'unify' the barrow/handcart.
- All equipment, tools, gas bottles etc. must be self contained within the stall/handcart etc.
- Bright colours and a sense of fun are encouraged.
- Finished in flame retardant paint.
- A colour photograph or scale illustration of the proposed handcart must be submitted to the Licensing Service as part of the application process.
- No barrow/handcart should have a frontage greater than 3.0 metres or a width greater than 2.0metre.
- Roofs should be no more than 2.5m above ground level.
- Pitched and curved roofs are encouraged.
- Canopies should be high quality with a feeling of 'permanence'. These could be manufactured from either stretched canvas, or woven material, opaque or light metal materials. Clear plastic awning and extensions to the canopy will not be acceptable.
- Canopies must be maintained and cleaned to a high standard.
- Food traders must ensure that any stall design satisfies the requirement of food safely legislation. Staff must be adequately trained in good hygiene (Basic Food Hygiene Certificate and regular on going training) and records of training must be made available on request.
- Best practise of food hygiene must be adopted by the operator. This covers:
 - Personal hygiene
 - Hand washing
 - Ill health
 - Prevention of contamination
 - Temperature control
 - Temperature monitoring
 - Cleaning
 - Storage and stock rotation
 - Procedures in the event of freezer breakdown
 - Site cleanliness
 - Waste disposal
 - Pest control
 - Quality control
 - First aid facilities

APPENDIX 'B'

SHEFFIELD CITY COUNCIL

Application for the Grant of a Street Trading Consent
LICENSING GENERAL

WARNING

Paragraph 10(3) of Schedule 4 to the Local Government (Miscellaneous Provisions) Act 1982 gives the following warning:-

"Any person who, in connection with an application ... for a street trading consent, makes a false statement which he knows to be false, in any material respect, or which he does not believe to be true, shall be guilty of an offence."

IMPORTANT: Please read notes attached to this form before completing it.
Please read the guidance booklets on street trading in Sheffield.
If you are applying as an Individual or a Partnership, please complete Part A.
If you are applying as a Limited Company please complete Part B.

PART A

1ST APPLICANT

2ND APPLICANT (if applicable)

~~(Mr/Mrs/Miss)~~

(Mr/Mrs/Miss)

Surname..... HUNT.

Surname.....

First Name..... ROSKA

First Name.....

Home Address..... 68, BROAD STREET,

Home Address.....

Town/City..... SHEFFIELD

Town/City.....

Post Code..... S.2.5TG

Post Code.....

Contact Number..... 2722981

Contact Number.....

Date of Birth..... Age.....

Date of Birth..... Age.....

(All Applicants must be over 17 years of age)

1st Applicant

2nd Applicant (if applicable)

Have you ever been convicted of any offence(s)?

Have you ever been convicted of any offence(s)?

~~YES~~/NO

YES/NO

This information is subject to the Rehabilitation of Offenders Act 1974
(Please also include details of any spent conviction/s)

If "Yes" please detail them below: (Please continue on a separate sheet if necessary).

1st Applicant

Date of Conviction

Offence

Penalty

[Handwritten lines for 1st applicant details]

2nd Applicant (if applicable)

Date of Conviction

Offence

Penalty

[Handwritten lines for 2nd applicant details]

I declare that I have checked the information given in this application form and to the best of my knowledge it is correct. I understand that the Local Authority reserve the right to make further enquiries with South Yorkshire Police as a result of this application as they may consider desirable.

1st Applicant

Signature [Handwritten Signature]

Date [Handwritten Date: 23/3/12]

2nd Applicant

Signature

Date

PART B

Company Details (If applying as a Corporate body)

Name

Registered Address

Registered Number

Description of Applicant

Contact Number

Please provide details of all Directors (including full names, addresses and date of births and details of any convictions), a separate sheet may be used.

[Handwritten lines for Director details]

PART C

Trading Name (if applicable) CRANELLI'S ICE CREAM

Trading Address (if different from overleaf) _____

Post Code _____ Telephone Number _____

Site to be occupied: (STATIC) ORCHARD SQUARE

(Please attach a detailed plan of the exact location of the proposed site)

MOBILE traders, please indicate CITY WIDE: STATE

(Please refer to appropriate guidance booklets for specific conditions attached to mobile consents)

NOTE: Applicants can apply for both a Mobile and Static Consent using the same vehicle.

Items to be sold (i.e. Hot Food, Canned Drinks, Hot Drinks, Confectionery, Cold Food, Ice Cream, Fruit & Veg, etc.)

ICE CREAM - FROZEN CONFECTIONERY & COLD DRINKS:

1st April -

Please specify days of trade: MONDAY - SATURDAY

Please specify hours of trade: 10-0 AM - 6-0 PM

PART D

Details of Vehicle

Registration Number: D.809. EEF.

Date of First Registration: 1-3-1987.

Last M.O.T/Service: MARCH 11th 2012.

Size of Vehicle: 14ft. LONG. x 6ft. 4ins WIDE.

(Please submit photographs and dimensions of vehicle/stall with this application)

PART E

DECLARATION: I,

- declare that all the information I have given in this application is complete and correct;
- declare that I am over 17 years of age (in cases of individual Applicants)
- undertake to comply with the Sheffield City Council Street Trading Consent Conditions;
- undertake to pay Sheffield City Council the relevant consent fee (when determined) where previously agreed in quarterly instalments in advance whether demanded or not;
- understand that consents are not transferable; and
- understand that the Local Authority reserve the right to make further enquiries with South Yorkshire Police as a result of this application as they may consider desirable.
- understand that giving false information is an offence and may result in prosecution and / or a street trading consent being refused or revoked

Signed..... *R. Hunt*
(1st Applicant)

Dated..... *23/3/12*

Capacity..... *OWNER*

Signed.....
(2nd Applicant if applicable)

Dated.....

Capacity.....

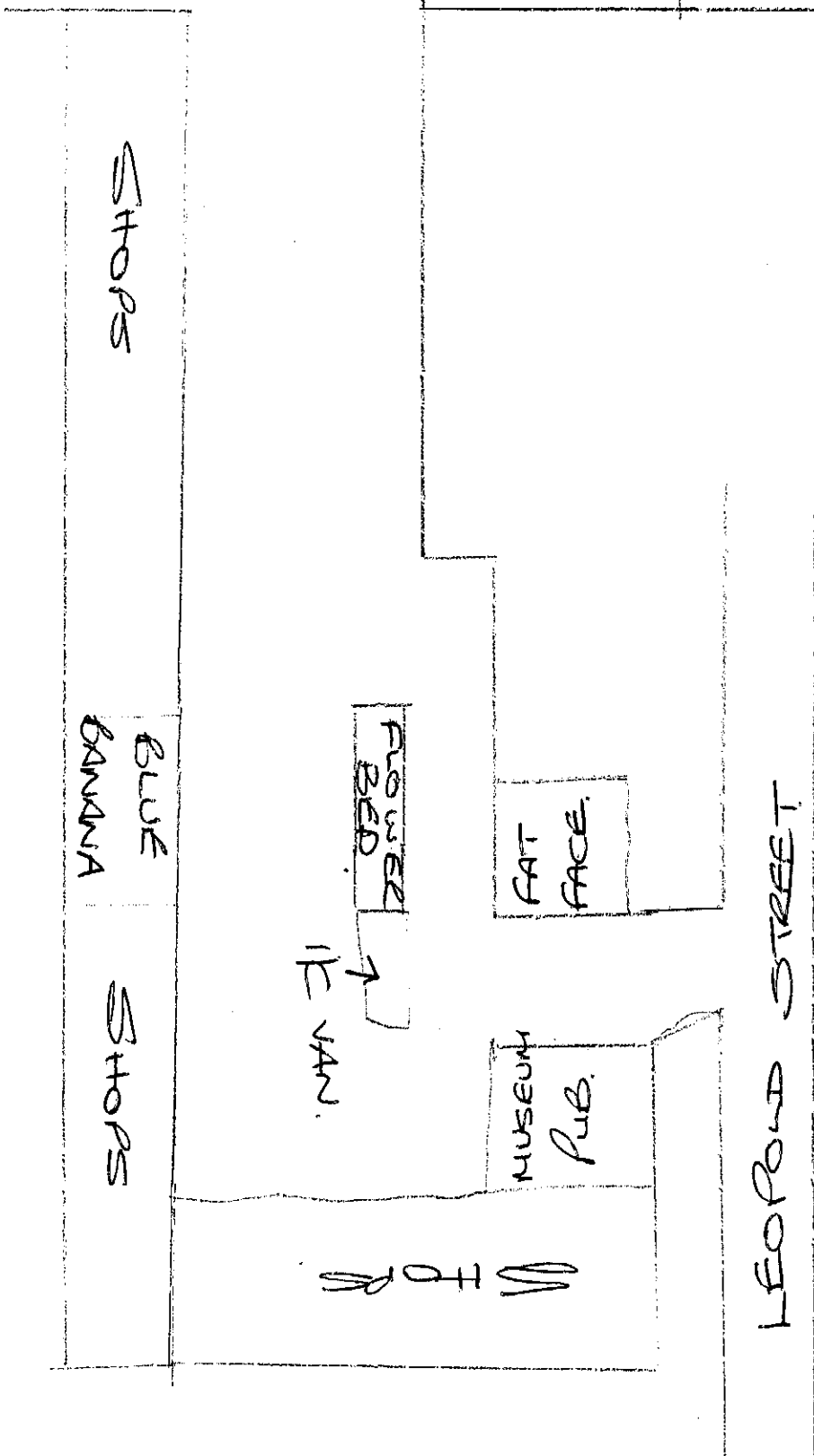
For Office Use Only:

DATE RECEIVED:..... TIME RECEIVED:.....

RECEIPT NUMBER:..... FEE:.....

OFFICER INITIALS:..... ACCEPTED? YES / NO - Returned.....

FARGATE



ORCHARD SQUARE PLAN

GRANELLI'S.



Certificate of Employers' Liability Insurance (a)

(Where required by regulation 5 of the Employers' Liability (Compulsory Insurance) Regulations 1998, one or more copies of this certificate must be displayed at each place of business at which the Policyholder employs persons covered by the Policy)

Policy Number 24915540 CCI

Name of Policyholder Members of the National Market Traders Federation

Date of Commencement of Insurance 31st December 2011

Date of Expiry of Insurance 30th December 2012

We hereby certify that subject to paragraph 2:

1. the policy to which this certificate relates satisfies the requirements of the relevant law applicable in Great Britain, Northern Ireland, the Isle of Man, the Island of Jersey, the Island of Guernsey and the Island of Alderney, or to offshore installations in territorial waters around Great Britain and its Continental Shelf (b)
2. the minimum amount of cover provided by this Policy is no less than £5 million (c)

Signed on behalf of:
Aviva Insurance Limited
Authorised Insurer

David McMillan
Chief Executive Officer, UK General Insurance

Notes

- (a) Where the employer is a company to which regulation 3(2) of the Regulations applies, the certificate shall state in a prominent place, either that the policy covers the holding company and all its subsidiaries, or that the policy covers the holding company and all its subsidiaries except any specifically excluded by name, or that the policy covers the holding company and only the named subsidiaries.
- (b) Specify applicable law as provided for in regulation 4(6) of the Regulations.
- (c) See regulation 3(1) of the Regulations and delete whichever of paragraphs 2(a) or 2(b) does not apply. Where 2(b) is applicable, specify the amount of cover provided by the relevant policy.

14

Invalid if issued after April 2013

Mr. J. MONT + Mrs. G. GRENELLE
 66/08 Broad Street
 Bristol
 BS2 5TG

4491290
 4 HEX 1104 F 23

The person or company named above, having proposed for insurance of the motor vehicle described below, is covered in terms of our normal form of Policy applicable for the type of vehicle subject to the Special Conditions, Restrictions or Excesses indicated below for the period and time shown.

Cover may be terminated by written notice to the Insured at the above address in which case the insurance shall cease and a proportional part of the annual premium will be charged for the time this insurance has been in force.

02 05 12
 Ford Mondeo
 B89R
 EEF

Cover (Delete cover not applicable) **Comprehensive** **Third Party Fire and Theft** **Third Party only**

If the Insured is an individual person aged over 25 and the above vehicle is a private car, third party only cover operates in respect of any motor car not owned by the Insured whilst being driven by the Insured (not applicable to use codes 3 - 7 below). This cover does not include securing the release of a motor vehicle, other than the motor vehicle identified above by its registration mark or chassis number, which has been seized by or on behalf of, any government or public authority.

Use As described overleaf in numbers 0-7 (Delete as applicable) **Special conditions, restrictions and/or Excess** (in addition to any Standard Policy Excess)

~~0 1 2 3 4 5 6 7~~ Excess 5%

Persons entitled to drive as defined below (Tick all applicable)

1. Any authorised person 2. The Insured 3. The Insured's spouse or civil partner

4. The following named persons

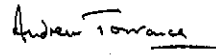
Provided that the person driving holds a licence to drive the vehicle or has held and is not disqualified for holding or obtaining a licence.

Adel Lawrence

Certificate of Motor Insurance

I hereby certify that this covering note satisfies the requirements of the relevant Law applicable in Great Britain, Northern Ireland, the Isle of Man, the Island of Guernsey, the Island of Jersey and the Island of Alderney.

Allianz Insurance plc
 Authorised Insurers


 Andrew Torrance
 Chief Executive

Certificate



Vehicle & Operator Services Agency

Advisory Information

Odometer Reading

37186 Miles

Vehicle Registration Mark

D809EEF

Vehicle Identification Number

SFAVXXBDVVHC63448

Test Class

IV

Issued

MARCH 12th 2012
(TWELVE) 16:54

5 anniversary of the expiry date the earliest you
for vehicle for test is 12/02/2013

Text MOT No. to 66848. Cost £1.50. Subscribing
of T&Cs.
ect.gov.uk/motreminders for information.

Test Station

8973B4

01142433970

About this document

- 1 This document is a receipt-style certificate. It has not been recorded on The Vehicle & Operator Services Agency Test results; this may be verified at www.vosa.gov.uk
 - 2 A test certificate relates only to the vehicle which is tested. It does not confirm the vehicle will pass a future test.
 - 3 Check carefully that the details are correct.
 - 4 Whilst advisory items listed above may affect your attention for advice only.
 - 5 For further information about this document, please contact VOSA on 0300 123 9000.
- *Your call may be monitored or recorded.

An executive agency of the
Department for
Transport

(5)



GRANELLI'S OF SHEFFIELD

SUPPLIERS OF ICE CREAM & OLD FASHIONED SWEETS

ALL GALA'S AND EVENTS CATERED FOR

66 - 68 Broad Street, Sheffield S2 5TG

Telephone: 0114 272 2981

Established 1874

LICENSING GENERAL
26/3/12
28 MAR 2012
SECTION

Our Ref. RH/SF

Licensing Service
SHEFFIELD

Dear Licensing Services.

Please find enclosed our application for a licence to trade in Ireland St.

We had a licence granted last year - I did not realize to apply earlier for this year - this is of course our fault. But due to our trade & especially the weather as it is - I wonder if the licence could be granted any quicker - as we are of course losing a lot of trade. Has said this is not your fault.

Thanking you very much in anticipation

Yours faithfully,

J.P. Granelli's Ice Cream

R. Hunt, (Mrs)

APPENDIX 'C'

Licensing Services

Town Hall, Pinstone Street, Sheffield, S1 2HH

Tel:0114 2037752 Fax:0114 2734510

E-mail: general.licensing@sheffield.gov.uk

Website: www.sheffield.gov.uk

Date Tuesday 25th October 2011

Ms Rosita Hunt
68 Broad Street
Sheffield
S2 5TG

Reference: Lic/243/Streettrading/SR

Dear Madam

Local Government (Miscellaneous Provisions) Act 1982
Street Trading – Orchard Square

I refer to the above and a Street Trading Consent which was issued to you during the period of 4th August 2011 and 6th October 2011 to sell ice cream, frozen confectionary and cold drinks in Orchard Square.

I would like to take this opportunity to update you in advance with changes on street trading in the city centre.

The Licensing Authority now has a new city centre street trading policy and a qualitative criteria which applicants must meet to trade in the centre; I attach the criteria with this letter for your information.

Any such applications for the city centre will go through the required consultation process (28 days) with relevant authorities and the application will automatically be placed before a Licensing Committee for determination.

A fee will be set after the application has been determined.

It may be beneficial for you to apply for a street trading consent prior to committing to a property licence with Orchard Square management team.

If you would like to discuss any of the above, please do not hesitate to contact me on 0114 2037752.

Yours faithfully

Miss Shimla Rani
Principal Licensing Officer

Enquiries to: **Miss Shimla Rani on 0114 2037752**
Enc.

APPENDIX 'D'

Stockdale Kathy (CEX)

From: Licensing(General)
Sent: 10 April 2012 11:32
To: Stockdale Kathy (CEX)
Subject: FW: LICENSING FW: Granelli's ice cream - Application for Street Trading Consent in Orchard Square

Importance: High

-----Original Message-----

From: planningdc.cityeast@sheffield.gov.uk
Sent: 10 April 2012 11:04
To: Licensing(General)
Subject: RE: LICENSING FW: Granelli's ice cream - Application for Street Trading Consent in Orchard Square

Licensing,



I can confirm that there are no planning service comments to make. As I understand it, Orchard Square is a private shopping complex, rather than a public highway, so they will need the permission of the landlord.

Regards,

Lucy Bond
Team Manager
Development Management
(0114) 273 4556

-----Original Message-----

From: planningdc@sheffield.gov.uk
Sent: 10 April 2012 10:58
To: planningdc.cityeast@sheffield.gov.uk
Subject: LICENSING FW: Granelli's ice cream - Application for Street Trading Consent in Orchard Square

-----Original Message-----

From: Stockdale Kathy (CEX)
Sent: 10 April 2012 10:32
To: Eyre Richard; planningdc@sheffield.gov.uk; highways@sheffield.gov.uk; 'Sheffield.Liquor-Licensing@southyorks.pnn.police.uk'; 'Gill Deborah'; City Centre Management Team; 'Traffic-Regs@sheffield.gov.uk'; Health Protection
Subject: Granelli's ice cream - Application for Street Trading Consent in Orchard Square

Hello,

Please find attached application for a street trading consent in Orchard Square. Granelli's had the same site last year, however, Sheffield's city centre qualitative criteria for street trading units

Stockdale Kathy (CEX)

From: highways@sheffield.gov.uk
Sent: 10 April 2012 11:23
To: Stockdale Kathy (CEX)
Subject: RE: Granelli's ice cream - Application for Street Trading Consent in Orchard Square

Hi Kathy,



The location plan shown in the application indicates that the trader will operate from well within the private forecourt area of Orchard Square.

On this basis please accept this e-mail as confirmation that the Highway Authority has no comments or objections to the proposal.

Regards, Paul.

Paul Turner
Highway Licences and Regulation
2-10 Carbrook Hall Road
Sheffield
S9 2DB
Tel : 0114 2736137
Fax : 0114 2736210

-----Original Message-----

From: Stockdale Kathy (CEX)
Sent: 10 April 2012 10:32
To: Eyre Richard; planningdc@sheffield.gov.uk; highways@sheffield.gov.uk; 'Sheffield.Liquor-Licensing@southyorks.pnn.police.uk'; 'Gill Deborah'; City Centre Management Team; 'Traffic-Regs@sheffield.gov.uk'; Health Protection
Subject: Granelli's ice cream - Application for Street Trading Consent in Orchard Square

Hello,

Please find attached application for a street trading consent in Orchard Square. Granelli's had the same site last year, however, Sheffield's city centre qualitative criteria for street trading units has now changed and the application will be referred to the Licensing Committee for their consideration.

Could you please let me know if you have any objections to the application, as soon as possible, and no later than 25th April, 2012. Please forward any comments / objections to our general email address at: general.licensing@sheffield.gov.uk

I apologise if you have already been consulted on this application as I have taken over from my colleague who is on annual leave.

Thank you.

Kathy Stockdale
Senior Licensing Officer
Business Strategy and Regulation
Place Portfolio
Sheffield City Council, Block C, Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD.

Stockdale Kathy (CEX)

From: City Centre Management Team
Sent: 10 April 2012 11:48
To: Stockdale Kathy (CEX); Eyre Richard; planningdc@sheffield.gov.uk; highways@sheffield.gov.uk; 'Sheffield.Liquor-Licensing@southyorks.pnn.police.uk'; 'Gill Deborah'; City Centre Management Team; 'Traffic-Regs@sheffield.gov.uk'; Health Protection
Subject: RE: Granelli's ice cream - Application for Street Trading Consent in Orchard Square

Hi Kathy



As far as I am aware Orchard Square is private property and city centre management do not have any control over their concessions.

Please let me know if you need any further information

Regards

Deirdre

-----Original Message-----

From: Stockdale Kathy (CEX)
Sent: 10 April 2012 10:32
To: Eyre Richard; planningdc@sheffield.gov.uk; highways@sheffield.gov.uk; 'Sheffield.Liquor-Licensing@southyorks.pnn.police.uk'; 'Gill Deborah'; City Centre Management Team; 'Traffic-Regs@sheffield.gov.uk'; Health Protection
Subject: Granelli's ice cream - Application for Street Trading Consent in Orchard Square

Hello,

Please find attached application for a street trading consent in Orchard Square. Granelli's had the same site last year, however, Sheffield's city centre qualitative criteria for street trading units has now changed and the application will be referred to the Licensing Committee for their consideration.

Could you please let me know if you have any objections to the application, as soon as possible, and no later than 25th April, 2012. Please forward any comments / objections to our general email address at: general.licensing@sheffield.gov.uk

I apologise if you have already been consulted on this application as I have taken over from my colleague who is on annual leave.

Thank you.

Kathy Stockdale
Senior Licensing Officer
Business Strategy and Regulation
Place Portfolio
Sheffield City Council, Block C, Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD.

Telephone: 0114 20 37752 Fax: 0114 20 37750
Email: kathy.stockdale@sheffield.gov.uk www.sheffield.gov.uk

APPENDIX 'E'

SHEFFIELD CITY COUNCIL

LOCAL GOVERNMENT MISCELLANEOUS PROVISIONS ACT 1982 Street Trading – Orchard Square (city centre)

IMPORTANT: NOTIFICATION OF A COMMITTEE HEARING

To: Mrs Rosita Hunt
66-68 Broad Street
Sheffield
S2 5TG

LEGISLATION: Local Government (Miscellaneous Provisions) Act 1982

LICENCE TYPE: Street Trading Consent

I refer to the above and your application for the grant of a city centre street trading consent.

This matter has been referred to the Licensing Committee of Sheffield City Council for determination; the reasons for the referral are that the application does not meet the city centre qualitative criteria. Full details will be provided in the report to the Committee which will be sent to you in due course. The Licensing Committee has the authority to decide what action to take in relation to each application.

The committee has indicated that it expects applicants to attend the meeting.

The meeting will take place on **Thursday, 10th May, 2012** in a Committee Room of the Town Hall, Sheffield (Pinstone Street entrance) and you are invited to attend at **10:00 am**.

PLEASE NOTE:

1. I would be grateful if you could confirm that you will be attending the meeting by telephoning the Licensing Office on 0114 2037752.



Date: 16th April 2012

.....
Steve Lonnia
Chief Licensing Officer
Head of Licensing

IMPORTANT: A DECISION IS LIKELY TO BE MADE ON THIS ISSUE WHETHER YOU MAKE REPRESENTATION OR NOT.

Licensing Service, Business Strategy and Regulation, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD
Telephone 0114 2037752

The Licensing Service is open from 9.00am to 5.00pm, Monday to Friday